



## **Access for All Membership Scheme**

Thank you for asking for information about our **Access for All** Membership scheme.

Our **Access for All** scheme is to be used by people with physical/sensory or cognitive (general learning disability) disabilities, and is a practical display of the **Millennium Forum's** belief that there should be equal access to our theatre for everyone. This is to help us give you the best possible service - each time you book we will store details of your booking needs for the future, helping us to find the right seat for you quickly and easily.

Your application details and evidence will be stored securely only for **Access for All** purposes and it can only be accessed by Senior Box Office staff.

It is free to join and we will keep you up to date on offers and information about shows that are coming up should you choose to opt into our mailing list. You can update us at any time of any changes to your access needs by telling us at our Box Office, who will update your membership records. We will hold your information for 1 year, after which time we will contact you to renew and update us of any changes.

You can opt out of the **Access for All Scheme** at any time by contacting the Millennium Forum. You also have the right to access the information held about you at any time.

**To join the scheme, please complete the following form in full and return to our Box Office at the address below.**



## Access for All Membership Form

### **Personal Details:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Postcode:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Mobile:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Please tick if you wish to receive information from the Millennium Forum mailing list (names of customers who have information sent out from the Millennium Forum) about upcoming shows, special offers, general information or competitions:

### **Access Requirements:**

In order to provide the best seating or performance for you, please specify the type of disability you have (please tick more than 1 answer if required):

- Wheelchair User\*
- Please specify type of wheelchair: Manual
- Powered
- High-back

- A person who is Ambulant Disabled
- A person who is D/deaf or has a hearing difficulty
- A person who is blind or has a sight difficulty
- A person with an assistance dog
- A person with a long-term / progressive illness
- A person with learning disabilities
- A person with Autism
- A person with a type of Dementia
- Other (please specify) \_\_\_\_\_

***\*We regret that due to Health & Safety legislation we are unable to permit wheelchair users to transfer into a theatre seat during a performance.***

*Please specify any other information about how your disability affects your seating requirement and your booking (e.g. aisle seat required, cannot use lifts):*

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**Assistance:**

The Millennium Forum offers 1 companion (someone to be with you to give you support to attend an event) seat to each adult customer with disabilities who requires assistance to attend the theatre. Your companion must be able to assist you in the event of an evacuation. Please note, only patrons over 14 years old may avail of this offer.

Do you require a companion's seat:                     Yes     No

The person applying should be in receipt of 1 of the following: -

- Disability Living Allowance (DLA) or Personal Independence Payment (PIP)
- Attendance Allowance (AA)
- Blind Persons Registration
- Disabled SMART Pass
- cESA – Employment and Support Allowance Contributory Group
- Other – Please provide details

**\*\*Please provide evidence of 1 of the above to support your application, details of how your information is kept are on the first page of this form**

<i>Please tick if you would like to receive our season brochure in an alternative format:</i>	
<input type="radio"/> Large Print	<input type="radio"/> Audio CD
<input type="radio"/> Braille	<input type="radio"/> Daisy CD

Please return this form to:

**Lisa Heaney**  
**Box Office Manager**  
**Millennium Forum Theatre & Conference Centre**  
**Newmarket Street**  
**Derry/Londonderry**  
**BT48 6EB**  
[lisah@millenniumforum.co.uk](mailto:lisah@millenniumforum.co.uk)

If you require any further information, you can also contact us via:

**Phone: +44 (0)28 7126 4455**  
**Email: [boxoffice@millenniumforum.co.uk](mailto:boxoffice@millenniumforum.co.uk)**

*As soon as we have processed your membership we will send you a confirmation letter, including a membership ID. Please allow up to 5 working days for your application to be processed. Please always quote your membership ID when booking tickets with us.*

**Please sign below that the information detailed on this form is accurate:**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*We hope that you enjoy your visit to the Millennium Forum, and that our access facilities will meet your required needs. If there is anything further we would be able to help you with, please do not hesitate to ask.*